



# Contexis Privacy Policy

## Our contact details

Name:

Address: 35 Berkeley Square, London, W1J 5BF, United Kingdom

Phone Number: +44 (0) 207 7692 8393

E-mail: [dataofficer@contexis.com](mailto:dataofficer@contexis.com)

Date of competition: 1st June 2023

## The type of personal information we collect

We currently collect and process the following information:

- Personal identifiers, contacts and characteristics (for example, name, company name and email address)

## How we get the personal information and why we have it

The of the personal information we process is provided to us directly by you for the following reason:

- when you complete the contact form

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information is:

(a) **Your consent.** You are able to remove your consent at any time. You can do this by contacting [dataofficer@contexis.com](mailto:dataofficer@contexis.com).

Date: 01/09/2023



## Cookies

The following cookies are installed on this site:

- Google fonts
- Google Analytics
- Vimeo
- Wordfence
- WordPress login

Name	Service	Purpose	Cookie type and duration
Google Analytics	Performance analytics	Collecting analytics about users visits to the site	'_ga' enables a service to distinguish one visitor from another and lasts for 2 years
Wordfence	Admin login	Part of 2 factor authentication for site admin users	30 days
WordPress login	Site maintenance and development	Allow access to site admins	30 days

## Embedded content from other websites

Articles on this site may include embedded content (e.g. videos, images, articles, etc.). Embedded content from other websites behaves in the exact same way as if the visitor has visited the other website.

These websites may collect data about you, use cookies, embed additional third-party tracking, and monitor your interaction with that embedded content,



including tracking your interaction with the embedded content if you have an account and are logged in to that website.

## How we store your personal information

Your information is securely stored.

We keep names and email addresses for 7 years or until requested to be forgotten.

We will then dispose of your information by deletion of historic email data.

## Your data protection rights

Under data protection law, you have rights including:

**Your right of access** - You have the right to ask us for copies of your personal information.

**Your right to rectification** - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

**Your right to erasure** - You have the right to ask us to erase your personal information in certain circumstances.

**Your right to restriction of processing** - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

**Your right to object to processing** - You have the the right to object to the processing of your personal information in certain circumstances.

**Your right to data portability** - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at [Dataofficer@contexis.com](mailto:Dataofficer@contexis.com), 35 Berkeley square, London, W1J 5BF if you wish to make a request

Date: 01/09/2023



## **How to make a complaint**

If you have any concerns about our use of your personal information, you can make a complaint to us at [dataofficer@contexis.com](mailto:dataofficer@contexis.com)

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>